

# Earthquake

## 923.1 PURPOSE AND SCOPE

The purpose is to establish and implement facility-specific written policy and procedures in the event of a major earthquake.

## 923.2 AUTHORITY AND REFERENCES

- Board of State and Community Corrections Title 15, Article 3, § 1327;
- Welfare and Institutions Code §§ 209, 210, & 885.

## 923.3 POLICY

Every reasonable precaution shall be taken to ensure the safety and security of individuals and property in the event of an earthquake.

## 923.4 REQUIREMENTS

A written facility-specific procedure shall be available in each juvenile facility that specifies the action to be taken in an earthquake situation.

### 923.4.1 EMERGENCY SUPPLIES

Each facility shall maintain emergency supplies and equipment, in order to provide for the health and welfare of youth and staff in the event of an earthquake. Emergency supplies and their locations shall be listed in the facility's emergency action plan.

### 923.4.2 TRAINING

The facility manager(s) shall ensure all juvenile facility staff conduct an annual review of emergency procedures in the event of an earthquake.

Each juvenile facility shall conduct semi-annual earthquake drills [REDACTED] Designated staff shall document the date, time and results of the earthquake drill in a memorandum, complete the Emergency Evacuation Checklist and forward it to the facility manager(s).

## 923.5 STAFF RESPONSIBILITIES

### 923.5.1 DURING THE EARTHQUAKE

When an earthquake strikes, juvenile facility staff and youth shall "drop, cover and hold on." If indoors:

- (a) Remain indoors;
- (b) Do not run or panic; and
- (c) Crouch under benches, beds, couches, or tables (away from glass areas).

# Riverside County Probation Department

## Policy Manual

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#### 923.5.2 AFTER THE EARTHQUAKE

Control center staff shall announce for everyone to remain calm and stand by while the duty officer (DO) or designee conducts a safety check.

After the initial shock, there may be aftershocks; some may be as strong as the first shock. Be prepared and use caution.

#### **923.6 DUTY OFFICER RESPONSIBILITIES**

The DO shall assess the damage and determine if evacuation is necessary.

The DO or designee shall use extreme caution when entering buildings due to possible structural damage. A hard hat, gloves, flashlight, and whistle are recommended prior to conducting a safety check.

[REDACTED]  
[REDACTED]. Do not use an open flame or operate electric light switches or motors. [REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

Radio and television may be used for emergency news (battery operated preferably). Telephones are to be used only for emergency calls requiring fire, ambulance or police contact.

[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

The DO shall notify the facility manager(s) as soon as it is safe to do so.

#### **923.7 FACILITY MANAGER RESPONSIBILITIES**

The facility manager(s) shall notify the Chief Deputy Probation Officer for Institutions.

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Attachments:

- [REDACTED]
- [REDACTED]