

## Emergency Procedures

### 917.1 PURPOSE AND SCOPE

The purpose is to establish and implement written facility-specific policy and procedures in the event of an emergency. This policy applies to all juvenile facility staff.

### 917.2 AUTHORITY AND REFERENCES

- Board of State and Community Corrections Title 15 § 1327;
- Policy 918: Hostages;
- Policy 919: Riot Control;
- Policy 920: Escapes/AWOLS;
- Policy 921: Threatening Telephone Calls;
- Policy 922: Bomb Threats;
- Policy 923: Earthquake;
- Policy 924: Fire;
- Policy 925: HT Radio Communication System and Emergency Codes;
- Policy 926: Utility Outage;
- Policy 927: Smog Episodes and Excessive Heat;
- Policy 928: Indio Juvenile Hall Evacuation Plan;
- Policy 930: Southwest Juvenile Hall Evacuation Plan;
- Policy 1052: Alan M. Crogan - Youth Treatment & Education Center Evacuation Plan;
- Policy 1055: Civil Disturbance, Active Shooter, Terrorist Attack.

### 917.3 POLICY

Every reasonable precaution shall be taken to ensure the safety and security of individuals and property in the event of an emergency.

### 917.4 EMERGENCY ACTION PLAN

A written facility-specific procedure shall be available in each juvenile facility that specifies the action to be taken in an emergency situation.

Specific emergencies shall include, but not be limited to:

- (a) Escape, disturbances, and the taking of hostages;
- (b) Civil disturbance;
- (c) Active shooter and terrorist attack;

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- (d) Fire and natural disasters;
- (e) Periodic testing of emergency equipment; and,
- (f) Emergency evacuation of the facility.

### **917.5 ANNUAL REVIEW**

The facility manager(s) shall ensure all juvenile facility staff review facility-specific Emergency Procedures, Operational Plans and Juvenile Facility Services Policies: Emergency Procedures; Hostages; Riot Control; Escapes/AWOLS; Threatening Telephone Calls; Bomb Threats; Earthquake; Fire; HT Radio Communication System and Emergency Codes; Utility Outage; Smog Episodes and Excessive Heat; Indio Juvenile Hall Evacuation Plan; Southwest Juvenile Hall Evacuation Plan; and Alan M. Crogan - Youth Treatment & Education Center Evacuation Plan and Civil Disturbance, Active Shooter and Terrorist Attack during their orientation and conduct an annual review of the same.

During the initial orientation staff shall review and acknowledge all emergency procedures on that orientation packet. All annual reviews thereafter shall be documented on a Review of Emergency Procedures/Operational Plans and Juvenile Facility Services Policies form (attachment) and stored by year for easy retrieval during an inspection.

Refer to individual policies for specific information; Juvenile Facility Services Policies: Emergency Procedures; Hostages; Riot Control; Escapes/AWOLS; Threatening Telephone Calls; Bomb Threats; Earthquake; Fire; HT Radio Communication System and Emergency Codes; Utility Outage; Smog Episodes and Excessive Heat; Indio Juvenile Hall Evacuation Plan; Southwest Juvenile Hall Evacuation Plan; and Alan M. Crogan - Youth Treatment & Education Center Evacuation Plan.

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Attachments:

1. [Review of Emergency Procedures/Operational Plans & Juvenile Facility Services Policies](#)