

Escapes/AWOLS

920.1 PURPOSE AND SCOPE

The purpose is to establish and implement written policy and procedures in the event of an escape, escape attempt or absent without leave (AWOL). This policy applies to all juvenile facility staff.

920.1.1 DEFINITIONS

Definitions related to this policy include:

Escape - Any youth under the care, custody and control of the Riverside County Probation Department who leaves their court-ordered juvenile detention/treatment facility without proper authorization.

AWOL (Absent Without Leave) - Any youth under the care, custody and control of the Riverside County Probation Department who leaves their court-ordered private placement without proper authorization.

920.2 AUTHORITY AND REFERENCES

- Executive Committee;
- Board of State and Community Corrections Title 15, Article 3, § 1327;
- Field Services Policy: Escape/AWOL;
- Juvenile Facility Services Policy: HT Radio Communication System and Emergency Codes;
- Welfare and Institutions Code §§ 209, 210, 777, 871 & 885.

920.3 POLICY

By following security procedures, staff can minimize escapes and attempted escapes from occurring.

920.4 ESCAPE/ATTEMPTED ESCAPE FROM JUVENILE DETENTION FACILITIES

Every reasonable precaution shall be taken to ensure the safety and security of individuals and property in the event of an escape, escape attempt or AWOL.

920.4.1 STAFF RESPONSIBILITIES

- (a) Immediately announce [REDACTED] and the location of the incident via the Handie-Talkie (HT) radio in order to summon the duty officer (DO) and all available staff. Refer to Juvenile Facility Services Policy: HT Radio Communication System and Emergency Codes.

[REDACTED]

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- [REDACTED]
- [REDACTED]
- [REDACTED]

920.4.2 DUTY OFFICER (DO)/SUPERVISING PROBATION OFFICER (SPO) RESPONSIBILITIES

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

The DO may authorize overtime or call in off-duty staff, if necessary.

920.4.3 IN THE EVENT YOUTH ARE APPREHENDED DURING AN ESCAPE ATTEMPT FROM A JUVENILE DETENTION/TREATMENT FACILITY

Transport the youth to the detention control office/intake area of the juvenile facility.

The on-site health care staff shall be summoned to examine the youth to administer first aid if needed.

The DO shall submit a behavioral health referral for each apprehended youth.

920.4.4 IN THE EVENT A YOUTH SUCCESSFULLY ESCAPES FROM A JUVENILE DETENTION/TREATMENT FACILITY

[REDACTED]

[REDACTED]

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

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- [REDACTED]
- [REDACTED]
- [REDACTED]

920.5 NOTIFICATION PROCESS

920.5.1 THE FOLLOWING NOTIFICATIONS SHALL BE MADE VIA TELEPHONE OR EMAIL ALERT

- [REDACTED]
 - [REDACTED]
 - [REDACTED]
 - [REDACTED]
 - [REDACTED]
 - [REDACTED]
 - [REDACTED]
 - [REDACTED]
- [REDACTED]
 - [REDACTED]
 - [REDACTED]
- [REDACTED]
 - [REDACTED]

920.5.2 THE FOLLOWING INFORMATION SHALL BE PROVIDED IN THE EMAIL ALERT FOR EACH ESCAPEE

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

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920.5.3 THE DO/SPO OR DESIGNEE SHALL ENSURE THE FOLLOWING COMPLETED FORMS ARE FAXED TO EACH JUVENILE FACILITY

- [REDACTED]
- [REDACTED]

920.5.4 THE DO/SPO SHALL ENSURE THE FOLLOWING FORMS ARE COMPLETED AND COPIES GIVEN TO THE FACILITY MANAGER(S)

(a) Application for Petition (J-132/J-132b)

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

920.5.5 IF THE YOUTH SURRENDERS OR IS APPREHENDED, THE DO/SPO SHALL NOTIFY THE FOLLOWING VIA TELEPHONE OR EMAIL

- (a) Chief Probation Officer and Assistant Chief Probation Officer;
- (b) Members of the Executive Team;
- (c) Managers of each juvenile facility;
- (d) Managers of each field services division;
- (e) DPO of record; and
- (f) In-custody intake officer and their supervisor; informing them of when the hard copies will arrive.

920.6 GUIDELINES FOR FILING ADDITIONAL CHARGES IN THE EVENT OF AN ESCAPE/ ATTEMPTED ESCAPE

Youth who escape or attempt escape from a juvenile detention/treatment facility shall have additional alleged charges filed. Refer to Welfare and Institutions Code (WIC) Sections 777 & 871.

The DO/SPO or designee shall ensure the following completed forms are faxed/emailed to the in-custody intake officer of the field office with jurisdiction:

- (a) Application for petition (J-132);
 1. For youth under 18 years of age, complete the long J-132 form, allege 871 WIC (Escape from a County Facility); or
 2. For youth over 18 years of age, complete the short J-132b form, allege 777 WIC (Notice of Hearing).
- (b) PIA; and
- (c) Youth's photo identification (ID) with accompanying physical description.

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Original forms shall be hand delivered to the in-custody intake officer of the field office with jurisdiction on the same business day. If the escape is after normal business hours, original forms shall be delivered the next business day.

If the jurisdiction of the youth belongs to another field office, the forms shall be faxed or scanned and emailed to the appropriate in-custody intake officer and DCO in a timely manner. The original forms shall be transported to the appropriate detention control office and field office on the next business day.

During business hours, the in-custody intake officer shall request the warrant. The facility manager(s) shall maintain contact with field services regarding the status of the warrant request.

920.7 ESCAPE/ATTEMPTED ESCAPE FROM JUVENILE TREATMENT FACILITIES

Juvenile treatment facilities shall adhere to all procedures set forth in section 920.4. In addition, the following shall apply:

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

920.8 AWOLS FROM PRIVATE PLACEMENTS

AWOL(s) during normal business hours: If a youth of Riverside County AWOLs from a private placement facility during normal business hours, [REDACTED]

[REDACTED]

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

AWOL(s) after normal business hours, during weekends or holidays: If a youth of Riverside County AWOLs from a private placement after normal business hours, during weekends or holidays, [REDACTED]

[REDACTED]

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[REDACTED]

920.9 PROCEDURES FOR FIELD SERVICES

All escapes/AWOLs from a juvenile detention/treatment facility or private placement shall be processed as an in-custody referral. The in-custody intake officer shall expedite delivery of all documents to the court/District Attorney's office. The in-custody intake officer shall track the case daily from the date documents were delivered. It shall be a priority of the in-custody intake officer to obtain a warrant. If after three days, a Deputy District Attorney has not requested filing of the matter, the intake officer shall make contact with the District Attorney's Office and shall inform their supervisor.

The in-custody intake officer shall forward all pertinent information to the SPO of the field office with jurisdiction. [REDACTED]

[REDACTED]

Continued efforts to locate and apprehend the youth shall be ongoing until they are arrested. All attempts shall be entered in CMS.

All contacts made by all parties, regarding an escape/AWOL shall be entered into the client management system.

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Attachments:

- [REDACTED]
- [REDACTED]
- [REDACTED]