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**JJDPC Monthly Meeting Minutes  
August 11, 2022**

Location: San Jacinto Probation Office  
1330 S. S. State Street  
San Jacinto, CA 9583

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**IN ATTENDANCE:** Tierra Bowen, Christopher Collopy, Cynthia Magill, Michael Malsed, Paul Parker, Pam Torres, Charles Trembley

**Unexcused/Excused Absence:** Laurel Cook

**Guests:** Emily Headlee, Michael Brinkman, Elisa Judy, Bridgette Hernandez, Jennifer Kopfler, Damien O'Farrell

**Applicants:** Brian Ortiz

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**1. Call to Order**

- a. With a quorum present, the meeting was called to order at 1:38 p.m.

**2. Pledge of Allegiance:**

- a. Pledge of Allegiance to the Flag was recited.

**3. Roll Call:**

- a. Chair Christopher Collopy

**4. Public Comment:**

- a. N/A

**5. Motion to Approve Agenda:**

- a. Motion made by Paul Parker and seconded by Charles Trembley.

**6. Motion to Approve Meeting Minutes: July 14, 2022 (Monthly and Quarterly)**

- a. Motion made by Paul Parker and seconded by Charles Trembley to approve meeting minutes as corrected.

**7. Introduction of Guest:**

- a. Chairman Christopher Collopy briefly introduced Damien O'Farrell, President, and CEO Parkview Legacy Foundation.

**8. Guest Speaker: Damien O'Farrell, Parkview Legacy Foundation Presentation**

- a. Spotlight on the Inland Empire: Measuring Human Development Progress.  
b. A Portrait of California 2021:  
c. Human Development Is an Alternative to Money Metrics Like GDP. The Human Development Index is a summary measure of achievements in three key dimensions of human development. These are described as follows:  
i. Long and healthy life (health)  
ii. Access to knowledge (education)  
iii. A decent standard of living  
d. QR codes: A Portrait of California 2021 - Report(s) and Interactive Map



Report in English



Report in Spanish



Interactive Map

- e. The index is a tool used to follow changes in development levels over time and compare the development levels of different countries.



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- f. There was an in-depth discussion amongst the group following the presentation.

**9. County Counsel Report:**

- a. The Board of Supervisors has selected Minh Tran as the new head of the Office of County Counsel. Mr. Tran is set to begin at the end of the month.

**10. Probation Report:**

- a. Institution Highlights:
- b. Population status: 138 youth
- AMC detention - Two boys
  - Indio Juvenile Hall (IJH) – thirty boys and six girls (5 are Youth and Treatment Education Center (YTEC) and 1 is Pathways to Success (PTS).
  - Southwest Juvenile Hall (SWJH) – Forty-four total (thirty-four boys and ten girls)
  - 31 boys, Youth and Treatment Education Center (YTEC), 25 boys Pathways to Success (PTS)
- c. Covid Numbers:
- Currently, no youth are positive
  - IJH and SWJH - both facilities have two staff each out with Covid-19.
- d. Fights: Total of Seven fights (Twenty this year at YTEC)
- Five fights at Youth and Treatment Education Center (YTEC), 2 fights at Pathways (PTS)
  - Six fights at IJH
  - Ten fights at SWJH (two assaults were on staff). A summary of the assaults on staff was provided along with steps taken during and after the occurrence. It was noted OC spray was deployed.
  - Monthly breakdown of fights that occurred at youth institutions county wide. (Twenty fights in March, twenty-one fights in April and May, twenty-two fights in June, twenty-three fights in July).
- e. It was explained that several factors can contribute to the fights occurring, e.g., frequent change in dynamics, turn over changes of units (youth), new youths introduced to units (growing pains), gang association, etc. It was noted that 2 years ago a policy was put into place (Intervention Separation) designed to alleviate stressors by pulling individuals aside and providing services they need so they can successfully be integrated back into the group(s). Enabling staff to prevent further fights.
- f. Additional Highlights:
- Active recruitment for Behavioral Health Specialist BHS (Substance Abuse Counselor)
  - Canine Companions, Inc. brings in a therapy dog
  - Volunteers host bible studies
  - Visits from 'Coach C' Martial Arts Hall of Famer and former chaplain of the Los Angeles Clippers
  - Employee Assistance Services (EAS)
  - Counseling / Crisis Resources
- g. The Commission applauded the current Probation administration for their levels of transparency and willingness to share actual goings on within the institution units.
- h. Staffing Updates:
- No current staffing issues
  - Goals/Plans to reduce overtime
- i. Pathways to Success (PTS) Update (Female youth).



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- i. Overall, the one female (Indio/PTS) has received a lot of programming, she is doing exceptionally well, and Indio would like to take steps to formalize off-campus activities with her.
- j. Pathways to Success (PTS) – Credit Structure:
  - i. Currently, no youth have been released thus far, but Probation fully anticipates the release of youth in the next few months based on the credit structure.
- k. Fentanyl in Youth Institutions:
  - i. New implementation of intake process
  - ii. Readily available fentanyl / opioid resistant gloves and Naloxone (Narcan) readily available
  - iii. Exploring tools to detect illicit drugs
- l. Youth Activities in Institutions:
- m. Brief overview of Title 15  
As part of Title 15 Minimum Standards, The “Recreation” time
  - i. As part of Title 15, Minimum Standards, youth shall be provided the opportunity for at least one hour of daily access to unscheduled activities such as leisure reading, letter writing, and entertainment.
  - ii. Juvenile facilities shall provide the opportunity for programs, recreation, and exercise a minimum of three hours a day during the week and five hours a day each on non-school days.
  - iii. It was noted that a wide variety of activities are available for youth choose from and Probation is always looking for vendor’s activities and ideas for youth activities.
- n. SB-821Project
  - i. Probation has met with the architect to begin the expansion of vocational class space located on the YTEC campus. Probation is really looking at ways to maximize the space so that its nimble and multi-functional for the now and for the future.
  - ii. Next step – Request for Information (RFI) response. The RFI will be used to help determine if a vendor should receive a Request for Proposal (RFP) for services.
  - iii. Probation visits to Career Training (CET) Programs in Colton, CA. CET is willing to secure funds to do a virtual component for (YTEC) on the variety of options/trades that may be available to the sophomore year youth. Junior year youth will be given the opportunity to go off ground for a thirty-day hands-on program. Probation will then look for companies willing to do an internship for senior year YTEC youth that will be willing to transition youth into employment upon release.

**11. DPSS Report: Bridgette Hernandez**

- a. Highlights/Updates
  - i. Bridgette announced she would be transiting out of children’s services into Administrative Services. Effective this week.
  - ii. Allison, Donahoe-Beggs, will be stepping in to take over the region Bridgette oversees.
  - iii. Jennifer Kopfler will be attending most of the JJDPC meetings, due to a standing conflict with Allison’s schedule.
- b. Briefly discussed (Data Report):
  - i. In the works:
    - a. Number of youths that emancipate
    - b. Number of re-entries
    - c. Regional data by abuse type
  - ii. Review and discussion of data report information that can be filtered, added to, modified, or deleted.



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- iii. Based on feedback from the commission, DPSS will modify/edit the report and present a mock-up of the report at the next meeting.
- c. Request for Shadowing Hotline
  - i. The Commissioners request to shadow the hotline has been submitted to the Assistant Director. DPSS should be able to provide an answer before the next meeting.
- d. Community Partner Forum
  - i. The forum is an annual gathering of public, private, and nonprofit service providers throughout Riverside County to increase collaboration in serving children and families in Riverside County.
  - ii. DPSS will provide the Save the Date flyer to the commission after today's meeting.
- e. Complex Care Funding
  - i. The RFP has been released, Riverside and San Bernardino Counties (Behavioral Health, Child Welfare and Probation) will submit a joint regional submission.
  - ii. A brief question and answer period ensued on how Complex Care Funding specifically meets the needs of youth with unmet complex care needs.
- f. Welcome Center
  - i. DPSS has submitted the application and requested licensing edits.
  - ii. They are in the process of making the requested edits and DPSS should have it back to licensing by next week.
  - iii. A question-and-answer period ensued amongst the group regarding procedures, funding, services, oversight, capacity, and congregate care for youth at welcome center as well as youth at overflow locations.
  - iv. It was noted that oversight of the welcome centers and overflow locations may or may not fall under the oversight of the JJDPC.
  - v. County Council agreed to research whether transitional shelter care facilities fall under the oversight of the JJDPC.

**12. New Business**

- a. Key Initiatives for 2022-23.
- b. Item 12a will be addressed by the succeeding item (12b).
  - 12b. Lockup/Group Home inspections
    - i. Group home inspection dates were chosen and confirmed by the commission. Teams of two commissioners will carry out inspections.
    - ii. Official letters will be sent to individual group homes notifying them of the inspections.

**12 a. Key Initiatives for 2022-23.**

- i. New member recruitment/membership (Brian Ortiz)
- ii. Ramping up focus on refocusing on DPSS / At-Risk Youth
- iii. Anti-Bullying Program – The postponed meeting with RCOE (Dr. Jason Jones) will need to be rescheduled. Mike will follow-up and report back to the group at the next meeting.
- c. California Probation, Parole and Correctional Associations Conference (Approved)
  - i. JJDPC secretary will register those who will be attending the conference
  - ii. September 8<sup>th</sup>, 2022, JJDPC's regularly scheduled meeting will be canceled, due to the California Probation, Parole and Correctional Associations (CPPCA) conference falling on the same day.



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**13. Correspondence Discussion Items:**

- a. Continuum of Care Reform - Humboldt JJDPC: Update
  - i. Paul has volunteered to be a part of the subgroup.
  - ii. Brief overview and discussion of the challenges being experienced with the closure of the California Department of Juvenile Justice (DJJ), and where youth will be going to. Paul would keep the group updated on any new developments.

**14. Activities of the Commissioners**

- a. Inspections: Chair: Vacant
  - i. Lockup inspection will be scheduled after the group home inspections are completed.
- b. Awards: Chair:
  - i. Ceremony planning will resume in the first quarter of 2023.
- c. Anti-Bullying: Chair: Michael Malsed
  - i. Previously discussed
- d. By-Laws/Policies/Procedures: Chair: Laurel Cook
  - i. It will be completed by the October 2022 JJDPC meeting.
- e. Ad-hoc Legislative Committee: Chair Tierra Bowen
  - i. N/A
- f. JJCC Activity: Subcommittee to Draft County-wide Services Survey - Chair: Chris Collopy
  - i. A request to go to RFP for independent services is underway. Commissioner Collopy, we will keep the group informed of any news/updates.
- g. DPSS Liaison: Chair
  - i. On hold until additional JJDPC members join the commission.

**15. Old Business**

- a. None

**16. Support Projects**

- a. Website Clean-up
  - i. Ongoing efforts to update content and website redesign are still in the works.
- b. BOS recognition for Piech
  - ii. A request has been submitted to Supervisor Jeff Hewitt and plans are underway.
- c. Budget: (2022-23)
  - i. Approved
- d. Review budget expenditures to date
  - i. Commission requesting a quarterly budget expenditure report the fiscal department.

**17. Commission Member Reports**

- a. A request for the Group Home inspection report is sent to the commission as soon as possible for review.
- b. No other reports were made.

**18. Meeting Adjournment**

- a. Commissioner Collopy motioned to adjourn, and Commissioner Trembley seconded the motion.

**19. Next Meeting:**           October 13, 2022 @ 11:30 AM  
Rustin Conference Center  
2085 Rustin Ave.,  
Riverside, CA 92507

\* Please note: The Monthly JJDPC Meeting will follow the October 13, 2022, 9:30am Quarterly Inter Agency Meeting.