



**JJDPC AGENDA**  
**BUSINESS MEETING**

**November 4, 2021**

1:30 PM

Location:

**Southwest Juvenile Hall**  
30755-C Auld Rd.,  
Murrieta, CA 92563

1. Call to Order Chair, Chris Collopy
2. Roll Call Secretary
3. Pledge of Allegiance Chair
4. Introduction of Guests Chair
5. Public Comment: any member of the public wishing to speak on any issue related to agenda items or any issue that falls under the purview of the Commission and may do so by submitting an email to [cpiech@rivco.org](mailto:cpiech@rivco.org).
6. Guest Speaker: Presiding Judge of Juvenile Court, Mark E. Petersen
7. County Counsel Report County Counsel
8. Probation Report Chief Deputy Probation Officer
9. DPSS Report Deputy Director, DPSS
10. Review and Approval: Chair
  - a. JJDPC Monthly Meeting Minutes – October 14, 2021.
11. Review and Accept Correspondence
  - a. Correspondence: Outreach to L.M. Alcott Principal re: constituent concerns from September meeting.
12. Training
13. Activities of the Commissions
  - a. Inspections: Chair: Bob Lippert, Vice Chair: Kelly Curtis – Update on inspections
  - b. Membership: Chair: Open: Reassign Chair. – see item 14c.
  - c. Awards: Chair: Chris Collopy
  - d. Anti-Bullying: Chair: Micheal Malsed, Vice Chair: Christopher Collopy
  - e. By-Laws/Policies/Procedures: Chair: Laurel Cook, Vice Chair: Robert Lippert
  - f. Ad-hoc Legislative Committee: Chair: Armando Ruiz-Rosas
14. New Business

- a. Treasury Report
- b. Confirm appointment of Anti-Bullying Vice Chair
- c. 2022 Regular monthly & quarterly meetings/locations date/time.

**15.** Items for future Commission consideration

**16.** Old Business

**17.** Commission Member Reports

**18.** Adjournment

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Attachments: N/A

NEXT MEETING: December 9, 2021  
RCIC  
3450 14<sup>th</sup> St.,  
Riverside, CA 92501

*In Accordance with State Law (The Brown Act):*

- *The meetings of the Juvenile Justice & Delinquency Prevention Commission are open to the public. The public may address the commission within the subject matter jurisdiction of the Commission.*
- *Disable persons may request disability related accommodations in order to address the JJPDC. Reasonable accommodations can be made to assist disabled persons if requested 24-hours prior to the meeting by contacting Riverside County Probation Department at (951) 600-6776.*
- *The public may review open session materials at <https://probation.com.riverside.ca.us> under JJPDC tab.*
- *Items may be called out of order.*
- *Agenda will be posted 72-hours prior to meeting.*
- *Cancellations will be posted 72-hours prior to meeting.*



**Riverside County**  
**Juvenile Justice and Delinquency Prevention Commission**

Christopher Collopy, Chair

Kelly Curtis, Vice-Chair

Pam Torres, Secretary-Treasurer

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**JJDPC Monthly Meeting Minutes**

**October 14, 2021**

Location: AMC-YTEC  
10000 County Farm Rd.,  
Riverside, CA 92503

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**IN ATTENDANCE:** Christopher Collopy, Laurel Cook, Kelly Curtis Robert Lippert, Micheal Malsed, Pam Torres, Support Secretary Cathy Piech

**Absent:** Tierra Bowen, Armando Ruiz-Rosas, Georgia Hussein (on Leave of Absence until 12/31/2021)

**Guests:** Julie Corcuff, Emily Headlee, Mike Villalba, Matt Maldonado, Karla Byland

**Applicants:** N/A

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**1. Call to Order**

- a. Meeting was called to order at 1:40 PM

**2. Introduction of guest**

- a. Secretary-Treasurer Pam Torres introduced attendees & guests in attendance-listed by name.

**3. Public Comments: N/A**

**4. Guest Speaker: N/A**

**5. County Counsel Report - N/A**

**6. Probation Report – Assistant Division Director Mike Villalba**

- a. The Commissioners are requesting Probation to provide a monthly report on number of placements, number of youths in those placements, number of STRTP that probation is using and a breakdown on critical incidents that happen in the juvenile halls.
- b. 128 youth in custody between all three facilities
  - i. 63 in Juvenile Halls
  - ii. 55 in AMC-YTEC
  - iii. 10 in PTS
- c. The side yard and big field at YTEC now have privacy screens.
- d. Currently, no youth or staff have covid.

**7. DPSS Report**

- a. A DPSS revised report handout was provided.
- b. Julie Corcuff provided a presentation on newly revised report. She reviewed in detail numbers, graphs, and data.
- c. The Commissioners asked for the following to be added into the reports:
  - i. Trend report.
  - ii. Overall numbers of referrals received for the two years.
  - iii. Three-month comparison from last year.



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- d. Discussion on independent living.
- e. STRTP numbers are going down due to the legislation changes.

**8. Review and Approval Meeting Minutes**

- a. Monthly Meeting Minutes dated September 9, 2021 were reviewed by the Commission. Commissioner Malsed motioned to accept the meeting minutes. Commissioner Curtis seconded. All in favor, motion carried.
- b. Quarterly Inter-Agency Meeting Minutes dated September 9, 2021 were reviewed by the Commission. Commissioner Malsed motioned to accept the meeting minutes. Commissioner Curtis seconded. All in favor, motion carried.

**9. Review and Accept Correspondence**

- a. John Hunneman: Resignation
  - i. Resignation has been accepted. The Commission sent an email to Mr. Hunneman to thank him for his service.
- b. Correspondence: County Counsel re: Espinoza PRA Request
  - i. County Counsel has sent Espinoza the requested documentation.
- c. Correspondence: Outreach to L.M. Alcott Principal re: constituent concerns from September meeting.
  - i. Letter was emailed to L.M.A. Principal.

**10. Training – N/A**

**11. Activities of the Commissions**

- a. Inspections: Chair: Commissioner Lippert, Vice Chair: Commissioner Curtis
  - i. Institution inspections will be held in November.
  - ii. The Commissioners will be using the long form for JH inspections.
  - iii. AMC-YTEC will need two reports completed one for treatment and one for PTS.
  - iv. Discussion on what Commissioner will be able to assist with inspections. Commissioners were assigned to specific inspections.
- b. Membership: Chair: Tabled to next meeting.
- c. Awards: Chair: Commissioner Collopy
  - i. The Commissioners would like a backdrop for future ceremonies.
  - ii. Cathy Piech will coordinate with past JJDC Secretaries on helping during ceremony.
- d. Anti-Bullying: Chair: Commissioner Malsed
  - i. Collecting emails and addresses to send new requests to school districts.
  - ii. Chair Collopy suggested Commissioner Malsed to collaborate with Deputy District Attorney Hunter Taylor to leverage his connections



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within the school districts and the anti-bullying program the DA's office has in place.

- e. By-Laws/Policies/Procedures: Chair: Laurel Cook, Vice Chair: Robert Lippert
  - i. Reviewing bylaws and making great progress. Commissioner Cook still needs to review and clean up wording and format. Once completed, she will email executive team.
- f. Ad-hoc Legislative Committee: Chair: Armando Ruiz-Rosas
  - i. No report.

**12. New Business**

- a. Treasury Report
  - i. JJDPC withdrew funds for the award ceremony.

**13. Items for future Commission Consideration**

- a. N/A

**14. Old Business**

- a. Award presentation review
  - i. Review and prep for Awards Ceremony
    - 1. Reviewed.
  - ii. Review order of presentation
    - 1. Reviewed.
  - iii. Assign Commissioners to particular awards presentation/ancillary duties.
    - 1. All Commissioners who can attend the awards ceremony will present an award.
  - iv. Refreshments?
    - 1. Water bottles will be provided.
  - v. Recommendation was made for the review of program and script a month prior to ceremony.

**15. Commission Member Reports**

- a. N/A

**16. Meeting Adjournment**

- a. Commissioner Cook motioned to adjourn, and Commissioner Malsed seconded.

**17. Next Meeting:** November 4, 2021  
SJH  
30755-C Auld Rd.,  
Murrieta, CA 92563