



Riverside County
Juvenile Justice and Delinquency Prevention Commission

Laurel Cook, Chair
Christopher Collopy, Vice-Chair
Georgia Hussein, Secretary

JJDPC Meeting
Minutes

November 9, 2020

Location: 10000 County Farm Road, Riverside, CA 92503 and Via Zoom

IN ATTENDANCE: Christopher Collopy, Laurel Cook, Kelly Curtis, Roberta Derilo, John Hunneman, Dennis June, Robert Lippert, Micheal Malsed, Armando Ruiz-Rosas, Support Secretary Cyndi Malsed.

Guests: CDPO Jason Bailey (Probation), Division Director Daniel Castaneda (Probation), Assistant Director Mike Belknapp (Probation), Supervising PO Maria Lazalde (Probation), Division Director Lori Wilson (Probation), Assistant Director Monica Rose (Probation), Counsel Greg Priamos (County Counsel), Secretary Trina Head (Probation)

Applicants: Pam Torres

1. Call to Order and Pledge of Allegiance

- a. Meeting was called to order at 9:38 a.m.

2. Welcome and Introductions

- a. Chair Commissioner Cook introduced (guests in attendance-listed by name/title)

3. Public Comment: None

4. County Counsel Report

- a. Brown Act
 - i. JJDPC is subject to the Brown Act.
 - ii. Every meeting of the Commission must be open to the public
 - iii. Notice with an agenda must be given at least 72 hours in advance
 - iv. Agenda must describe each item to be discussed in a way that the general public can understand
 - v. Closed Session – Personnel matters; such as an interview for chief probation officer. All other meetings must be open to the public. (including trainings)
 - vi. Items to possibly add to the agenda
 - 1. Report out of each commission members activities
 - 2. Items for future commission consideration- to be added to future agenda.
 - vii. Special Meeting – meeting held between regular meetings
 - viii. The public is required to be given the opportunity to comment on any item prior to or during that discussion.

5. Probation Report: Juvenile Detention

- a. Critical Incident Report
 - i. One youth escaped from Indio court holding area. Youth was apprehended in the parking and taken back into custody.
- b. COVID Update



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- i. One case in the month of October.
 - c. Review Monthly Facility Metric
 - i. Continue to exceed in the KPIs
 - ii. Indio Juvenile Hall has celebrated 90 days with no incidents.
 - d. General Report
 - i. Southwest Juvenile Hall continues with its refurbishing.
 - ii. Indio Juvenile hall continues with new upgrades.
 - iii. Daniel Castaneda was promoted to Division Director at YTEC.
 - e. Commission involvement in JH events
 - i. Probation will let the Commission know when special events are scheduled for the youth.
- 6. DPSS Report**
 - a. Deputy Director Bridgette Hernandez was unable to attend the meeting due to a conflict in schedule.
 - b. DPSS will provide an updated report as soon as it is received.
- 7. Review and Accept Minutes September 22, 2020**
 - a. Meeting minutes dated September 22, 2020 were reviewed by the Commission. Commissioner Collopy motioned to accept the meeting minutes. Commissioner Lippert seconded. All in favor, motion carried.
- 8. Review and Accept Correspondence**
 - a. Applications for Doreen Simmons and Pam Torres submitted. Commissioner Collopy motioned to accept applications. Commissioner Curtis seconded. All in favor, motion carried.
- 9. Training:**
 - a. Supervising Probation Officer Maria Lazalde gave a training presentation on probation placement on group homes and the criteria.
- 10. Report on Activities of Ad Hoc Committees**
 - a. Inspections-all police sub-stations have been inspected, with the exception of Indio and Cabazon; which are scheduled. YTEC and SWJH will be completed the week of the November 16th.
 - b. Membership- Congratulations to Commissioner Hunneman, Commissioner Malsed and Commissioner Ruiz-Rosas who were sworn in November 6th. New applicants Pam Torres and Doreen Simmons are attending the requisite two meetings prior to Commission interview..
 - c. Social Media/Outreach – Working on Facebook pages to combine them together.
 - d. Awards – Awards will be discussed in next month’s meeting.
 - e. Anti-Bullying: Ad Hoc Committee established, Commissioner Collopy, Commissioner Hunneman, and Commissioner Malsed.
- 11. Administrative Report**
 - a. Update to Webpage is in the works with probation.
 - b. Youth Resource Pages – update with new information



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- c. Letters sent to all school districts regarding the anti-bullying programs currently in place.
 - i. Forward any responses to Commissioner Collopy, Commissioner Hunneman, and Commissioner Malsed
 - d. Emails sent to all County of Riverside Chamber of Commerce to recruit new JJJPC Commissioners.
- 12. Treasury Report**
- a. Commission Secretary Hussein reported on the finances – Account balance as of September 30, 2020, last statement received \$1291.57.
- 13. Items for future Commission Consideration**
- a. Plan group home inspections for 2021.
 - b. Find out which in-county group homes are housing probation youth
 - c. Set goals review meeting with incoming Presiding Juvenile Court Judge Peterson
- 14. Old Business**
- a. June minutes tabled until next month
 - b. County Counsel meeting minutes. Commissioner Collopy moved to accept meeting notes. Commissioner Lippert seconded. All in favor, motion carried.
 - c. 2019-2020 Annual Report needs to be completed.
- 15. Adjourned**
- a. Commissioner Curtis motioned to adjourn at 11:32am. Commissioner Collopy seconded. All in favor, motion carried.
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Next Meeting:

Date: December 14, 2020
Time: 9:30a.m.
Location: YTEC 10000 County Farm Road, Riverside, CA 92503
Via Zoom