

Sensitive Cases

500.1 PURPOSE AND SCOPE

To set forth guidelines and procedures for the investigation of sensitive cases. This policy applies to all staff.

500.1.1 DEFINITION

A sensitive case is one in which the client, a victim or a party to an action is an employee of the department, a former employee, closely related to an employee, employed in a criminal justice capacity or by a public or private community service agency with which this department has a close relationship, a public official or an individual with particular notoriety which may attract continuing public or media attention.

500.2 POLICY

If a sensitive case represents a present or potential conflict of interest or circumstances pose an undue likelihood of compromised privacy or confidentiality, the matter is reviewed for referral to the Probation Department of another county for the investigation and report.

500.3 PROCEDURES

All staff are responsible for notifying their immediate supervisor of any potential conflict when a potentially sensitive case is received or discovered as instructed in the attached Standard Work.

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Created: 07/01/1986

Attachment(s):

1. [Sensitive Cases Standard Work](#)