

## Cellular Telephone/Radio Communication

### 702.1 PURPOSE AND SCOPE

To set forth guidelines and procedures regarding the use of cellular/radio communication equipment. This policy applies to all authorized staff.

### 702.2 AUTHORITY AND REFERENCES

- Riverside County Probation-Radio User Protocol.

### 702.3 POLICY

Cellular/Radio communication will be used whenever possible to enhance employee safety and effectiveness and shall be in accordance with standard operating procedure.

### 702.4 PROCEDURE

- (a) Prior to use:
  1. Staff shall complete departmental training as required and be familiar with the operation of the equipment.
- (b) Cellular/radio operations will be professional in manner and content and for business purposes only.
- (c) When conducting field work within the county, staff should use the department issued radio. Department issued cell phones should only be used when a radio is unavailable, or staff will be out of range.

Date last reviewed: 12/29/2021

Date(s) revised: 12/29/2021; 12/01/2005; 01/10/1996; and, 05/14/1994.

Created: 01/01/1989

Attachment(s):

1. [PSEC Radio User Protocol](#)