

Work Program

966.1 PURPOSE AND SCOPE

The purpose is to establish and implement written policy and procedures regarding the fair and consistent assignment of youth to work programs. This policy applies to all juvenile facility staff.

966.2 AUTHORITY AND REFERENCES

- Board of State and Community Corrections Title 15 § 1373;
- Policy 1034: Working with Youth of the Opposite Gender.

966.3 POLICY

Youth and staff are expected to assist in maintaining each juvenile facility in a clean, sanitary and healthy condition. Work assigned to a youth shall be meaningful, constructive and related to vocational training or increasing a youth's sense of responsibility. Work assigned shall not be imposed as a disciplinary measure.

966.4 FACILITY MAINTENANCE

Juvenile facilities shall be maintained in a clean, sanitary, and healthy condition. Staff and youth shall participate in a work program that involves unit/facility clean-up.

As part of the daily routine, unit/facility clean-up shall be established to ensure all areas youth are authorized to access are maintained in a clean and orderly condition at all times.

Staff shall maintain cleanliness of their work area and all other areas in the juvenile facility. If an area is in need of clean-up, staff shall have the area cleaned or notify the duty officer (DO)/supervising probation officer (SPO) for further action.

966.5 WORK PROGRAM REQUIREMENTS

Youth assigned to work programs shall meet the following criteria:

- (a) Not a safety and security risk;
- (b) Physically fit to perform the work;
- (c) Not scheduled to attend school;
- (d) Not awaiting medical evaluation; and
- (e) Not currently restricted from physical education (PE).

All work programs shall be supervised by probation corrections officers (PCOs). Staff supervising youth of the opposite gender shall adhere to the requirements set forth in Policy 1034: Working with Youth of the Opposite Gender.

Youth shall be provided appropriate instruction regarding any equipment, personal protective equipment (PPE), and cleaning agents used.

Riverside County Probation Department

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Any problems arising during the performance of any work details shall be brought to the attention of the DO/SPO and a detention contact entry shall be made in the Juvenile and Adult Management System (JAMS).

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